



Training Workgroup Meeting Minutes January 7, 2009

Items Relevant to Other Workgroups

- Tasks 1.1.2 and 1.1.3 will be referred out to other groups to take a more detailed look at. This will allow the team to focus on the portal and what that might look like.
- HA&M referral #2. *Develop partnership strategies that assist homeless and at-risk households to overcome obstacles of poor credit, poor rental history, and/or criminal history for existing housing.*
 - Will send this along to the EISSS workgroup to see if it is something that fits into its action plan, and will update the Training group on what they say.

Attendees

- Paulette Smith
- Lisa Chapman
- Monica Bellamy
- Regina Turner
- Lindsay Bishop
- Jeff Betlewski
- Patricia McCaffery-Green
- Chuck Steinberg

Discussion Items

Draft #5 of Action Plan

- Communications channels around the different elements of the CTEH are going to be a concern of the DRT over the next year. The Action Plans are going to help with that and help to set the direction for the DRT.

Updates from Task Teams

- Seven different task teams identified.
- There are several assignments that need to be verified by the task teams and several tasks that still need to be assigned.
- Shannon has not had the opportunity to meet with the task groups yet.
- Lindsay's groups have not had a chance to meet.
- Jeff has a Region I conference call tomorrow (1/08/2009) and may be able to recruit some additional help.
- Timelines can be adjusted, but teams should plan on getting meetings together before the next workgroup meeting in February.

Update on Tasks

- 1.1.1 – Colleen will step in as lead for now, and Chuck or Lindsay can take things over as the Web site evolves.
- 2.1.1 – CSH is taking the lead because they are already doing it this week.

- 2.1.2 and 2.1.3 will have one task team. Lisa will be the lead. Shannon and Jeff will also be on the team.
- 2.2.1, Lisa and Regina will be working on this task. There is someone on Lisa's staff who loves doing surveys, and Colleen can help with this as well.
- 2.2.3 will be referred to the DRT. It is such a big issue, it might be appropriate to put it on its plate.
- 3.1.1 will be referred to the DRT.
 - An association or coalition for PHAs that we could tap into and get a great cross-section across the state would be helpful. National Association of Redevelopment Officials? Michigan Housing Directors Association? Other?
 - The DRT could perhaps rally the municipal neighborhood development groups around the state too, since many of them already deal with MSHDA.
- 3.2.1, Shannon is the lead. Jeff, Monica, and Paulette are on the team as well.
 - Lisa should remind Shannon about kicking off the 3.2.1 group.
- 3.2.2, Pat is the lead.
- 3.3.1, 3.3.2, and 3.3.3 will be merged and have one task team. This team will be Lindsay (lead) and Pat.
 - CSH created a survey for all providers across the state to identify training needs. It is a survey about training and topics that they would like to see for training.
 - Should be in the field for about two weeks.
 - Everyone in the group should receive a copy; in case they don't see it in their daily work.
 - The group will be able to make suggestions and or changes by the end of the week, so the survey can go out next week.
 - There might be a need for an additional survey depending on the depth of responses. It is not very long, but there are some open-ended questions.
 - ◆ Might want to add a question about how people find out about training.
 - ◆ Figuring out where there are knowledge gaps among staff.
 - ◆ Building out on ways to get knowledge sharing out in the field.
 - Task team will meet to discuss working on the strategy.
 - Timeline might need to shift up a little bit.
- Strategy 3: Going to wait to see CSH survey and then decide if this needs to be expanded.

Next Steps

- Next the Action Plan will go to the DRT. Let Lisa or Colleen know if there are any changes that arise as the task teams begin to meet and do the work.
- Task teams should begin meeting this month and begin working. If the deadlines are unrealistic, the teams should suggest changes. Also, give feedback on anything that seems out of place. Lisa would be happy to lend the groups a conference call number if they need one. Task teams should be pushing these tasks forward.

Discuss HA&M Group Referrals

- The facilitator for HA&M had a discussion with Colleen about some things that might be more appropriate for this group. Like other items in the Action Plan, these can be worded differently to keep them relevant.
- *Build awareness of what the Housing First program does and what it can do within the regions.*

- This is a major issue that needs to be addressed. There are different definitions of what Housing First is, and there are different ways of implementing Housing First as well.
 - ◆ There are a lot of different views of what constitutes Housing First.
 - ◆ Maybe part of this would be to come up with a more unified view and even bring in supportive services with this; there does need to be some sort of consistency.
 - ◆ People should have some input on where they live.
 - ◆ There is a lot of information out there about Housing First.
 - ◆ Can look at some of the nationally recognized best practices for Housing First.
- Will include it under task 2.1.1 as an example of something that needs development through best practice identification. The action plan can be modified.
- It was decided that the other HA&M referral (Develop partnership strategies that assist homeless and at-risk households to overcome obstacles of poor credit, poor rental history, and/or criminal history for existing housing) would be referred to the EISSS group.

Tasks Assigned

- Colleen to send Lisa a final Action Plan before it gets sent to the DRT.
- Task teams should have had at least one meeting before the workgroup meeting on February 4.
 - Lisa and Colleen are always available to answer questions or get things moving in the right direction.

Next Meeting

- February 4, 2009 from 9:30-11:00 a.m.